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To Parents of all Year 12 Pupils

September 2022

Dear Parent/ Carer

A Virtual Meeting for Parents of Year 12 Pupils

The Year 12 Form Tutor evening will be held virtually between **3.30 pm and 6.30 pm on Thursday 22nd September**. We will be using **SchoolCloud**, an intuitive and easy-to-use online appointment booking system which allows you to choose your own appointment times with your child's Form Tutor.

You are invited to book and attend online video meetings between 3.30 pm and 6.30 pm and this will be an ideal opportunity to reflect on the start your child has made at Bexley Grammar School. If you need to contact the school following these meetings about any SEND or wider Year 12 issues, please email enquiries@bexleygs.co.uk FAO Mrs Haslam (SEND) or Ms Brand (Director of Studies, Year 12).

In order to fit sufficient meeting slots into this time frame, each meeting will last for 4 and a half minutes. It can feel very abrupt when the system cuts off after this time so please be prepared to operate efficiently. I should like your child to be present at these meetings so that they can be involved in any discussions with teachers. (If you are not able to be together in the same room, you can invite another parent and/or your child to join the meeting on another device under 'manage invites')

Appointments can be made from 11am on Tuesday 20th September and the booking system will close on Thursday 22nd September at midday.

Please visit <https://bexleygs.schoolcloud.co.uk> to book your appointments from 11 am on Tuesday. **Your login will be authenticated by your title and your surname, which must match the data we hold.**

Please see the following support:

- Attached, a short **Parents' Guide for booking appointments**.
- A video guide to how the meetings will run: **[Parent Guide for Video Appointments](#)**.

Please complete your bookings by **Thursday 22nd September at midday**. I would like to thank you in advance for your continued support.

Yours sincerely

Ms Brand
Director of Studies, Year 12