



## Post Results Procedures

Post Results Services are available to candidates sitting GCSE and GCE external assessments only. Fees for a 'Review of Results' (RoRs) are paid for by the student; all requests must be made through the centre (Bexley Grammar School).

There are five Review of Results services available:

### 1. Service 1 (Clerical Re-check)

- Candidate written consent is required
- Deadline for completion is within 10 calendar days of the awarding body receiving the request
- Service includes the following checks: that all parts of the script have been marked; the totalling of marks; the recording of marks
- Deadline for receipt of request and fees will be on the reverse of your statement of results.

### 2. Priority Service 2 (Post Results Review of Marking)

This is a post results review of the original marking to ensure that the agreed mark schemes have been applied correctly. The service is available for externally assessed components of both unitised and linear specifications. This service is only available if a GCE A-level candidate's place at university/higher education is dependent on the outcome. Wherever possible, it is best to discuss this with your subject teacher/Head of Department. The form must be accompanied by a cheque made payable to Bexley Grammar School. The fees will be shown on the reverse of your statement of results letter. The money is then held until the review of marking has been completed. If your final grade, not just the mark itself, goes up your cheque/cash will be returned to you.

- Candidate written consent is required
- Deadline for completion is within 15 calendar days of the awarding body receiving the request
- Will also include clerical re-checks as detailed in Service 1

It is also your responsibility to inform your university that you intend to do this. You will need to check with UCAS and your university on a regular basis as to whether they have received the result of the review of marking.

### 3. Service 2 (Post Results Review of Marking)

Review of original marking to ensure that the agreed mark schemes have been applied correctly. The service is available for externally assessed components of both unitised and linear specifications.

- Candidate written consent is required
- Deadline for completion is within 20 calendar days of the awarding body receiving the request.
- The service will include a clerical check of the marking as detailed in Service 1

### 4. Service 3 (Post Results Review of Moderation)

This is a review of the original moderation to ensure that the assessment criteria have been fairly, reliably and consistently applied.

- Candidate consent is not required
- Deadline for completion is within 35 calendar days of the moderator receiving the original sample of work from the centre.
- Review of moderation will be undertaken on the original sample of candidates' work.
- Review of moderation cannot be undertaken upon the work of an individual candidate or the work of candidates not in the original sample.

### 5. Access to Copies of Scripts

If you are unsure about having a script remarked, you can request copy of a script and then when you have had chance to discuss the paper with your teacher you could ask for the paper to be remarked, or not.

The deadline for requesting the return of a photocopy of your exam paper as well as the fees, will be on the reverse of your statement of results letter.

- Candidate written consent required.
- Fee required at the same time.
- Script returned no later than 6<sup>th</sup> September - two weeks before the deadline for reviews of marking.

## **Appeals**

The appeals process is available to centre or private candidates who remain dissatisfied after receiving the outcome of an enquiry about results. Full details of the awarding bodies' appeals processes are available on the JCQ website <http://www.jcq.org.uk/exams-office/appeals>