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January 2020

Dear Parent

Year 9 Parents' Evening ~ Tuesday 11th February 2020

This meeting will take place between 4.00 pm and 6.30 pm on Tuesday 11th February 2020 and will provide the opportunity for you to discuss your son's/daughter's progress and will also enable you to seek advice about the selection of subjects for the two year GCSE courses beginning in September 2020. There will be presentations of about 20 minutes in the Sixth Form Centre for you to choose from at 4.30 pm and 5.30 pm at which Mr Morgan (Deputy Head) and I will explain the option choice procedure.

An appointment system will be operated for this event and your son/daughter will need to arrange appointment times with Teaching Staff using the form on page 152 in the student planner, **leaving a gap of 20 minutes at 4.30 pm or 5.30 pm to enable you to attend one of the presentations.** There will be some parents that I wish to make appointments with to discuss their son's/daughter's progress.

Entry to the Parents' Evening will be through the main gate at reception. Please sign in on arrival and out at departure. For this event, a limited number of parking spaces will be available in the car park closest to Danson Park (please return to the road to enter through the reception gate).

The Options Booklet, including an exemplar Subject Choice Form, will be issued to students in time for the 11th February. This booklet outlines the courses on offer and explains the choices which will need to be recorded on the form. The actual Subject Choices will be collected electronically via a Google Form which will be sent to students just after the Parents' Evening. In order that we can begin planning our timetable requirements for next year, students should **complete and submit the electronic form in conjunction with their parents by Tuesday 25th February.**

In the meantime, the Year 9 team will be talking to students in order to explain the option system. The students will also be given guidance and advice during PSHCE, Power Day 3, assemblies and lessons. In this way the students should be confident that they understand how to make appropriate choices.

Please will you acknowledge your receipt of this letter and confirm your attendance by clicking on the link [here](#) by Tuesday 4th February. I would like to thank you in advance for your continued support.

Yours sincerely

Mrs A Boulden
Director of Studies, Year 9