



**Bexley Grammar School**  
Danson Lane, Welling, Kent, DA16 2BL  
A Specialist Language College  
and IB World School  
Tel: 020 8304 8538

e-mail: [enquiries@bexleygs.co.uk](mailto:enquiries@bexleygs.co.uk)

Headteacher: Mr S C Elphick

December 2017

Dear Parent

**Year 12 Parents' Evening**

The Year 12 Parents' Evening will be held at School between **4.00 pm and 6.30 pm on Tuesday 16<sup>th</sup> January 2018** and you are invited to attend between these times to discuss your son's/daughter's progress with Subject Staff. I should like your son/daughter to accompany you to this meeting so that they can be involved in any discussions with their teachers. They should be dressed in accordance with the Sixth Form dress code.

An appointment system will be operated for this event and your son/daughter will need to arrange appointment times with teaching staff, using the form at the front of the Sixth Form student diary. My colleague, Miss Leffen, will be available throughout the evening and Mrs Caley-Gardiner is also available to offer careers and/or university advice and guidance. Please make an appointment in advance if you wish to meet with her.

Entry to the Parents' Evening will be through the main gate at reception. Please sign in on arrival and out at departure. For this event, a limited number of parking spaces will be available in the car park closest to Danson Park (please return to the road to enter through the reception gate).

Please will you acknowledge receipt of this letter on the reply slip below by **Tuesday 9<sup>th</sup> December 2018**.

**C J Morris**  
**Director of Sixth Form Studies**

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To be returned to Form Staff by **Tuesday 9<sup>th</sup> December 2018**

Student's Name ..... Form .....

\*I am/We are \*able/unable to attend the meeting on Tuesday 16<sup>th</sup> January 2018

Signature of Parent ..... Date .....

\*Please delete as necessary