



September 2011

Dear Parent

### **Year 11 Parents' Evening**

The Year 11 Parents' Evening will be held on Thursday 6<sup>th</sup> October between 4.00 pm and 6.30 pm. This meeting is deliberately early in the school year in order to identify any issues being faced by our pupils during this crucial time. I would like your son/daughter to accompany you to this meeting so that they can be involved in discussion with their teachers. Students need to be in full school uniform.

The Year 11 Report will be issued prior to Parents' Evening. Please can I ask that you bring the Report with you to the evening and remind your son/daughter to bring their school planner with them, their subject teachers may well wish to refer to the planner during your appointment so that targets and strategies for improvement can then be discussed at this time.

An appointment system will be operated for this event and your son/daughter will need to arrange appointment times with Staff using the form on page 149 in the school planner. There will be some parents I wish to make appointments with to discuss their son's/daughter's progress. Mrs Longman our Careers & Higher Education Adviser and Will Peat from Connexions, will both be available to discuss career options. Please ask your child to make an appointment if you would like to see Mrs Longman or Will Peat. Additionally, Peer Mentors will also be on hand should you wish to discuss study skills.

Please note there will be a separate evening to discuss Sixth Form admissions and options on Thursday 17<sup>th</sup> November.

Please will you acknowledge receipt of this letter on the reply slip below by **Thursday 29<sup>th</sup> September 2011.**

**Mrs C Pearman  
Director of Studies, Year 11**

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**To be returned to your son's/daughter's Form Tutor by Thursday 29<sup>th</sup> September 2011.**

Name of Pupil ..... Form .....

I/We\* shall/shall not\* be able to attend the Open Evening for Year 11 Parents on Thursday 6<sup>th</sup> October 2011.

Signature of Parent ..... Date .....

\*Delete as applicable please